FIRST 5 EL DORADO
Children and Families Commission
Growing Children One by One...
Campaign For Kids
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October 1, 2008
Personnel/Finance Committee
10:00 a.m.-Webex internet conference

Members in Attendance: Davia Weiner
Staff: Steven Thaxtion, Bev Korsen, Rick Alford

Summary

Item	Discussion/Recommendation
07/08 End of Year, and Operating Budget	Staff presented the 07/08 end of year budget, payments were recently made that changed the carry over. Operating Budget is on track.
DRAFT Annual Audit	Staff presented the Annual Audit with no findings of non-compliance reported.
DRAFT Annual Report	Staff presented the DRAFT State Annual Report and Community Annual Report. There were no questions, or comments.
End of Year Invoicing	Staff presented the fact that final invoices on contracts are being received through September because the county does not close its books until that time was discussed with staff recommendation to require a Request for Deadline Extension which requires an estimate of the final payment to be made. This estimate will be encumbered on the commission's books making reconciliation for the audit much easier.
2008 Evaluation Project Overview	Staff presented the Evaluation Project Overview and questions were asked regarding: • Amount of money the commission is willing to spend on this contract • Who the proposed RFA will be sent to • Cautioned staff to keep a mind to contract with someone very familiar with Prop 10 with experience in this area. The Evaluation Project was approved by Personnel/Finance to be presented to the full Commission for approval at the October Commission meeting.
Next meeting is scheduled for Wednesday, November 5, 2008 at 10:00 AM	