

First 5 El Dorado Commission Update: January 9, 2012

Kathi Walker, Executive Director

Commission Membership: Please join me in celebrating Sharon Elliott's retirement. After many years of involvement with the Commission, Sharon will be retiring from public service. This is her last meeting with First 5 El Dorado. Sharon's objective vision and attention to detail will be missed.

New to the Commission is Mark Contois representing El Dorado County Human Services Department. Mark brings years of local experience in working with children and families in El Dorado County and has an excellent sense of program outcomes. Join me in welcoming Mark to his first meeting.

AB 99: In November, a Fresno County judge ruled the state cannot take \$1 billion in tobacco tax funds from First 5 Commissions. The State has 60 days to appeal the decision, January 20, 2012. State representatives have not indicated whether they will appeal. In preparing for that decision, the Commission will need to revisit decisions made based upon funding cut: staffing, office space, and budgets.

- **Staffing:** We have employed temporary support to assist with taking minutes, scanning and shredding documents. The support is at a Secretary 1 level. We are conducting a time study for this position, including the level of task involved, over the next six weeks and will report back at the January 30, 2012 Personnel Finance Committee meeting.
- **Office Space:** The County Fairgrounds has graciously reduced our rent to \$900 for the 2011-12 year based upon cut. If after the 60 day appeal period, funds are restored, the Commission will reinstate rent to the full price of \$1,800 monthly. In the meantime, we will continue to pursue sharing or leasing the space.
- **Budget:** If the \$2.3 million is reinstated, Staff is recommending the funds be used to gradually move toward living within our annual allocation over the next five years. This can be accomplished by funding direct services at the annual allocation (\$1.2 million) for five years. At the end of five years, we will transition the support services budget within that allocation, fully within our means. This will provide a sloping transition in programs services rather than a "cliff-like" drop.

These issues are agendaized for our January Committee Meetings, as they will fall after the 60 day appeal period. If the State appeals, we will continue with rent reductions, temporary staff and proposed budget cuts.

Operational Guidelines: Rick and I continue to re-work the operational guidelines along with the ordinance and bylaws. Expect a draft document at the January 30, 2012 Personnel Finance Committee meeting.

Early Learning Challenge Grant: It appears that I had the wrong information at committee meetings as it pertains to California's application for the Early Learning Challenge Grants.

California has been successful in securing funding to support a statewide quality rating and improvement system for early care and education providers. Although the details have not been released, First 5 El Dorado has been named in the grant application as a supporting partner and has been contacted to move forward with planning. This is important information as we develop our strategic plan. There are now two potential opportunities to leverage funding:

CA Children and Families Commission, Child Signature Program:

<http://www.cafc.ca.gov/pdf/comm/Oct2011%20Commission%20Handouts/Item%206%20-%20Child%20Signature%20Program.pdf>

Early Learning Challenge Grant: <http://www.cde.ca.gov/sp/cd/re/rttelc.asp>

The details of these opportunities have not been developed or released. Leveraging funding implies that we would need to identify local funding to match and implement programs. Options will be discussed at January 31, 2012 Program Planning and Development Committee Meeting.

Univision: First 5 El Dorado is one of five county Commissions selected to provide early childhood information for a regional Univision television campaign. Cecilia Alatorre with the El Dorado County Library is featured in a literacy segment that will air January 9, 2012 through February 11, 2012. Other segments address safe sleeping, car seat safety, health/nutrition and oral health. Please check your local TV Guide for the Univision Channel. Each of the five segments will run three times a week. There is a commercial that will run randomly Monday through Sunday 6 a.m.-12 midnight on both stations. Here is the broadcast information:

A Primera Hora-6a.m.-7a.m. on KUVS and 7a.m.-8a.m. on KTFK

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|---------------------------------------|-------------|
| Wednesday, January 11 th : | Yolo |
| Wednesday, January 18 th : | Arbuckle |
| Wednesday, January 25 th : | Yuba City |
| Wednesday, February 1 st : | French Camp |
| Wednesday, February 8 th : | Placerville |

Sabor Latino-11:30a.m.-12p.m. on KUVS

| | |
|---------------------------------------|-------------|
| Saturday, January 14 th : | Yolo |
| Saturday, January 21 st : | Arbuckle |
| Saturday, January 28 th : | Yuba City |
| Saturday, February 4 th : | French Camp |
| Saturday, February 11 th : | Placerville |

Committee Notes for November and December attached.

First 5 El Dorado Children and Families Commission
Personnel-Finance and Evaluation Committee Meeting
November 7, 2011
1:00 – 2:30 PM

Commissioners in attendance: Sharon Elliott, Vicki Barber, Davia Weiner
Commissioners absent: Debra Herr
F5EDC Staff: Kathi Walker, Rick Alford

Item 1: Surplus Property Sale Update

Staff reported the play structure was assessed and valued between \$1,000 - \$2,000 dollars. It will be sold via sealed bid and the minimum accepted will be \$1,000. The committee recommended lowering the insurance liability amount to \$100,000 from \$1,000,000 and ensuring the funds are in receipt prior to buyer removing structure. The bidding will close 12/1/11 at 3:30 p.m.

Item 2: Children's Dental Van (CDV) Update

Staff reported a potential collaboration opportunity with Toothtravelers. Toothtravelers has approached the El Dorado County Office of Education (EDCOE) about serving schools not currently being served by CDV. This partnership would expand services to more/all of our schools but could have some challenges as well. All agree serving more children is a good goal but there will be additional meetings to coordinate services. Dr. Barber stated EDCOE's primary support is for the CDV. Dr Barber further asked any CDV technology issues be communicated to EDCOE technology services as they have strong communication with the schools.

Item: 3. Community Funding Update

Staff is awaiting last reports. A final update will be presented at the January 2012 Commission meeting.

Item: 4. FY 2012-2017 Strategic Plan Update

Staff facilitated four Home Visiting focus groups in an attempt to identify current home visiting services. Confusion and misunderstanding of First 5 El Dorado's Commission attempt to integrate research based, best practices into existing initiatives exists among many community partners. The need for a referral matrix and more communication was agreed by all.

Item: 5. FY 2012-2017 Financial Plan Update

Staff presented a preliminary draft 5 year financial plan. This draft has two scenarios with two levels of revenue.

Item: 6. FY 11-12 Commission Budget Update

Staff presented an update of 2011-12 Direct services and Support services budgets reflecting current projections, revenue and expenditures through October 2011.

Staff presented figures from Board or Equalization (BOE) illustrating how BOE expenses have increased significantly. It would assume these increases will continue with no attempts to mitigate. Staff reiterated that their budget drafts and projections are made on assumption of certain monies coming in, but actual monies received may be different from projections. As always, Staff will continue to work within budget, cutting expenses where they can, and will provide updates as needed.

Next meeting is scheduled for Monday, December 12, 2011 from 3:00- 4:30PM
at First 5 Commission offices.

First 5 El Dorado Children and Families Commission
Personnel-Finance and Evaluation Committee Meeting
December 12, 2011 3:00 – 4:30 PM

Commissioners in attendance: Sharon Elliott, Vicki Barber,
Commissioners absent: Davia Weiner, Debra Herr
F5EDC Staff: Kathi Walker

Item 1: Commission Update

Staff provided a written handout with several updates. There was discussion of what to do with money that may come back to the Commission as a result of the recent court ruling on AB 999. Three main decisions will need to be made regarding budgets, office space and staffing if money is returned. This will be further discussed at the January 2012 Commission meeting. The Children's Dental Van needs a waiting room area at Ken Lowry. A discussion about how to help the Van become self supporting took place.

Item 2: Children's Dental Van Update

The Tribe has repaid \$40,000 of the \$125,000 loan. Staff is looking for direction in this matter. Should the Tribe be billed monthly or should the repayment date be extended? Committee is in favor of invoicing Tribe monthly. Further discussions will be held at the January 2012 Commission Meeting.

Item 3: FY 2012-2017 Financial Plan Update

Staff presented two financial scenarios. # 1 is with no money coming back from AB 99 and # 2 is with money coming back from AB 99. Revenues are clearly dropping and staff recommends using AB 99 money, if returned, be used as a buffer to prevent cliff like drops in the next 5 years.

Item 4: FY 2012-2017 Strategic Plan Update

Staff presented a draft of the Strategic Plan. The plan does not include any financial or evaluation pieces as those are provided elsewhere. This will be further discussed the January 2012 Commission meeting.

Item 5: 2011-12 Budget Update

Staff presented the current 2011-2012 Support Services budget. Most all line items are in budget excepting telephone and dues.

Item 6: Fall 2011 Pre-K Observation Forms & KSEP Reports

Staff presented results of the fall 2011 Pre-K observation forms. There was a discussion about what data do we want to collect, the best way to collect this data, do we want to continue collecting this data and what is this data being used for. A request was made to compare Pre-K observation data with Kindergarten Student Entry Profile data to determine whether there is a correlation between parent and teacher observations. If there is a positive correlation, we

would keep the form. If no correlation, we would only continue with the first page, amended to collect indicator data.

Item 7: FY 2010-11 Evaluation Report

Staff presented a draft Evaluation Report prepared by Social Entrepreneurs Inc. Sharon suggested replacing ACCEL references with Children's Health Initiative and provided other grammatical recommendations.

Next meeting is scheduled for Monday, January 30, 2012 from 2:00-3:30 PM
El Dorado County Office of Education, Vicki Barber's office.

First 5 El Dorado Children and Families Commission
Program Planning and Development Committee Meeting
December 13, 2011 12:00 – 1:30 PM

Commissioners in attendance: Wendy David, Sherri Springer, Mark Contois
Commissioners absent: Clint Collins
F5EDC Staff: Kathi Walker, Rick Alford

Item 1: Commission Update

Staff provided a written handout with several updates. There was discussion of what to do with money that may come back to the Commission as a result of the recent court ruling. Three main decisions will need to be made regarding budgets, office space and staffing if money is returned. Committee recommends retaining current office space, and continuing to explore vacant offices. This will be further discussed at the January 2012 Commission meeting.

Item 2: Children's Dental Van Update

Staff presented information about the Children's Dental Van. A discussion about how to help the Van become self supporting took place. Committee recommend expanding eligibility for dental care to age 14 providing the primary focus remains children 0-5 Medicare eligible. Committee also supports Van becoming self sufficient.

Item 3: FY 2012-2017 Financial Plan Update

Staff presented two financial scenarios. # 1 is with no money coming back from AB 99 and # 2 is with money coming back from AB 99. Revenues are clearly dropping and staff recommends using AB 99 money, if returned, be used as a buffer to prevent cliff like drops in the next 5 years.

Item 4: FY 2012-2017 Strategic Plan Update

Staff presented a draft of the Strategic Plan. The plan does not include any financial or evaluation pieces as those are provided at the annual business meeting in March. This will be further discussed the January 2012 Commission meeting.

Item 5: Home Visiting Focus Group Update

Committee wants to make sure money is spent in ways that positively impact the greatest number of children. To this end, the Committee will spent the next two meetings dedicated to understanding strategies, scopes of work and outcomes of all Commission initiatives.

Item 6: Communication Plan Update

This topic has been tabled until the April 2012 committee meeting.

Next meeting is scheduled for Monday, January 31, 2012 from 9:00 AM- 12:00 PM
at First 5 El Dorado Commission office.